

Enderby Artists Initiative
 Courtyard Gallery
 www.courtyardgallery.ca
 Suite 104, 907 Belvedere St.
 P.O. Box 515
 Enderby, B.C. V0E1V0

General Information for Prospective Members

Mission statement: is to support a vibrant community of artists/artisans, to provide an opportunity to exhibit and sell regional art under a selection process, to enhance and provide development among artists and benefit the community as whole.

Hours of Operation: Tuesday to Saturday from 10 a.m. – 4 p.m. Hours change seasonally. Summer Hours are 10 a.m. to 4 p.m. Monday to Saturday. Over the Christmas season we are often open extra days as well.

Courtyard Gallery is an artist run gallery, and accepts artists who live locally, i.e. between Salmon Arm and Sicamous; and down as far as Vernon and Lumby area. Our artists are active in their field of endeavor, and work in their media of choice, such as paint, felt; bone; slate; wood to name just a few. . Being an artist run gallery means that every artist plays a role in the success of the gallery.

Members' responsibilities include

1. Hosting the gallery at least 13 times a year.
2. A financial contribution of \$25 a month (subject to change) to offset the rental of the gallery.
3. Volunteering twice a year in other capacities, i.e. setting up and taking down the refreshments table at events; assisting the set up and rotation of exhibitions at least once a year; working on public relations; distributing posters etc.
4. Attending general meetings four times a year and the annual AGM

The commission is 20% . Artists are paid their 80 % on the first of the month following the month of the sale. There is a selection process and once an artist is accepted as a Gallery Artist, there is a one-time application fee of \$50. There are opportunities to teach and take workshops as well as network with other artists; meet new friends and network with art collectors.

As far as possible, each artist will endeavour to remain active in the visual arts and participate in Gallery Activities as well as volunteer where needed.

After you become a member, your name will be listed on our website: www.courtyardgallery.ca and information about you and with your permission, your work will also go on our Facebook page.

Courtyard Gallery

www.courtyardgallery.ca

“Step into the World of Art – be captivated and inspired”.

Application for Gallery Artist

Courtyard Gallery selection committee reviews work submitted to the Gallery in order to maintain standards of work and of display. Any major changes to product line require that you consult with members of the selection committee to see if re-jurying is required. If you are accepted to display and sell pottery, and then take up painting, please contact the selection committee to review your new work.

Being a Courtyard Gallery member has opportunities and responsibilities. This includes a commitment to the following:

- a) Volunteering 13 times a year to host the gallery. One day of hosting is 10 a.m. to 4 p.m.
- b) A monthly financial commitment of \$25 a month (subject to change)
- c) A one-time \$50 registration fee upon acceptance into the gallery as a Gallery Artist
- d) Volunteering twice a year in other capacities, i.e.
 - setting up and taking down the refreshments table at events;
 - assisting at least once a year with the set up and rotation of exhibitions
 - working on public relations;
 - Distribution of posters etc.
 - and working on other committees as events arise
- e) Contribute to the decision making process by attending meetings regularly. General meetings are held 4 times a year as well as our AGM held in the early summer.

Courtyard Gallery is small and very well respected part of the community. We have regular clientele both local and further afield, that come into the gallery regularly to view and appreciate what artists do. Please ensure that you provide new artwork on a regular basis.

In return, you will have the Opportunity to

1. meet and network with other artists and art collectors in the area
2. display your work 12 months a year and make sales
3. engage in discussions with potential buyers and other artists
4. teach workshops in the gallery and take part in workshops put on by other artists
5. Work co-operatively with a group of like minded individuals
6. Have a voice by attending general meetings
7. Have your name and artwork on the Gallery website, Facebook and twitter (with permission)
8. Have solo exhibitions in the Backroom Gallery
9. Contribute to the success of the gallery with a volunteer position.
10. Voting rights.

Requirements for Artwork...Please read Carefully....

These are the requirements for ALL exhibitions, including small works of art that are hung on the wall.

- All artwork will be original in conception and execution. It is not acceptable to submit for sale work that has been completed in a workshop or with the assistance of an instructor. It is acceptable to paint from your own photographs only. No commercial reproductions will be accepted. All work is original, except for cards.
- Works must be signed, gallery ready, appropriately framed with D-rings & wire installed for hanging. Any unique artworks that require special care or have installation instructions must be clearly explained and labeled. Please hang wires about ¼ of the way from the top of the piece – lower wiring will create an unattractive hanging angle. Each work must be clearly and securely labeled on the back with the name of the artist, the title of the work, and the media employed.
- Framing is not necessary, but edges need to be painted and finished neatly. Frames, if used need to be dust and dent free.
- All cards must be in plastic jackets. Please label with title of the piece, your name and your own contact information if you wish.
- The Gallery does not carry insurance for artwork. As a collective we cannot be held responsible for lost, stolen or damaged artwork or merchandise and the cost of such insurance is prohibitively expensive. If you wish, you need to carry your own insurance for work.
- The Gallery pays the artists for the sale of their artwork on the first of the month following the sale. Commission taken by the gallery will be 20%.
- All Working members need to support the gallery by taking on other responsibilities that may be required in looking after and running the gallery.
- A letter of notification must be sent to one of the Executive if and when an Artist decides that they must leave Active membership in the gallery. This would include date of departure and date of removing artwork.

Working members can help support the gallery by assisting or taking on other responsibilities.

My strengths are in this area _____

My interests are in this area _____

computers _____ organizing activities and events _____

Assisting others in whatever they do _____ office work or other

suggestions _____

Gallery Artist Member's Application Information

NAME:	
Address	
City	Postal Code:
E-Mail:	
Phone: Home	Cell:

I _____ have read the application form and understand that
 Print name

as a Gallery Artist Member, I commit to sit the gallery on a rotating basis and volunteer in other areas. I also agree to the monthly financial commitment of \$25 (subject to change) which is payable on the first of each month, with post-dated cheques to the treasurer as well as a one time registration fee of \$50. Please make cheques payable to "The Enderby Artists' Initiative". I agree to supply the gallery with new work on a regular basis.

 Signature of artist

 Date

Signature of gallery representative _____

Along with this application, please add a list of work you are submitting and a bio of 200 words or more about yourself as an artist.

Occasionally photos are taken of the gallery and the artwork as well as the artists.

Do you agree _____ or not agree _____ to have images of yourself and your work occasionally posted on websites connected to Courtyard Gallery for P.R. purposes.

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 under the umbrella of
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