

## ENDERBY & DISTRICT ARTS COUNCIL

[www.enderbyartscouncil.ca](http://www.enderbyartscouncil.ca)

**“Step into the World of Art – be captivated and inspired”**

### Application for membership in

### Courtyard Gallery

[www.courtyardgallery.ca](http://www.courtyardgallery.ca)

Being a Courtyard Gallery member has opportunities and responsibilities. This includes a commitment to the following:

- a) Volunteering 13 times a year to host the gallery.
- b) Membership dues of \$25.00 a month (subject to change) which includes membership in Enderby & District Arts Council (EDAC)
- c) A one-time \$50 registration fee upon acceptance into the gallery as a Gallery Artist
- d) Contribute to the decision-making process by attending meetings of the Gallery Committee

In return, you will have the opportunity to:

1. meet and network with other artists and art collectors in the area
2. display your work 12 months a year and make sales
3. work co-operatively with a group of likeminded individuals
4. have the opportunity to attend the regular EDAC board meetings and any EDAC general meetings
5. have your name and artwork on the Gallery website, Facebook, Instagram and Twitter.
6. Have solo exhibitions as the “Featured Artist”
7. Contribute to the success of the Gallery with a volunteer position.

Requirements for Artwork. . . . **Please read carefully.** . . . These are the requirements for ALL exhibitions

- Courtyard Gallery selection committee reviews work submitted to the Gallery in order to maintain standards of work and of display. Any major changes to product line require that you consult with members of the selection committee to see if re-jurying is required. If you are accepted to display and sell pottery, and then take up painting, please contact the selection committee to review your work.
- Work will be original in conception and execution. It is not acceptable to submit for sale work that has been completed in a workshop or with the assistance of an instructor. It is each member’s responsibility to ensure they are not in violation of copyright laws.
- Works must be signed, appropriately framed and with “D” rings and wire installed for hanging. Any unique artworks that require special care or have installation instructions must be clearly explained and labeled. Please hang wires about ¼ of the way from the top of the piece – lower wiring will create an unattractive hanging angle. Each work must be clearly and securely labeled on the back with the name of the artist, the title of the work, the media employed and price.
- Framing is not necessary, but edges need to be painted and finished neatly. Frames, if used, need to be dust and dent free.
- All cards must be in plastic jackets. Please label with title of the piece, your name and your own contact information, if you wish, and price.
- The Gallery does not carry insurance for artwork. Courtyard Gallery is not responsible for lost, stolen or damaged artwork or merchandise.

- The Gallery pays the artists for the sale of their artwork approximately one week after the end of each calendar month. Cheques are not issued for less than \$20 unless requested by the artist and amounts less than \$20 are carried forward. Commission taken by the Gallery will be 20%.

Working members can help support the Gallery by assisting or taking on other responsibilities.

My strengths are in this area \_\_\_\_\_

My interests are in this area \_\_\_\_\_

computers \_\_\_\_\_ organizing activities and events \_\_\_\_\_

assisting others in whatever they do \_\_\_\_\_ office work \_\_\_\_\_ or other

suggestions \_\_\_\_\_

## Gallery Artist Member's Application Information

NAME:	
Address:	
City:	Postal Code:
E:Mail:	
Phone: Home	Cell

I \_\_\_\_\_ have read the application form and understand

**Print Name**

that as a Gallery Member, I commit to host the gallery on a rotating basis. I also agree to a one-time registration fee of \$50.00 and a monthly financial commitment of \$25 (subject to change) which is payable bi-annually based on a calendar year. Payments may be remitted by cash, six months' posted cheques or e-transfer. Please make cheques payable to "Enderby & District Arts Council".

Signature of artist \_\_\_\_\_ Date \_\_\_\_\_

Signature of gallery representative \_\_\_\_\_

Along with this application, please add a list of work you are submitting and a bio of 200 words or more about yourself as an artist.

Occasionally photos are taken of the gallery and the artwork as well as the artists.

Do you agree \_\_\_\_\_ or not agree \_\_\_\_\_ to have images of yourself and your work occasionally posted on websites connected to Courtyard Gallery for P.R. purposes.

**Courtyard Gallery**

under the umbrella of  
The Enderby & District Arts Council  
P.O. Box 757, Suite 104, 907 Belvedere St.  
Enderby, B.C.  
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