

COURTYARD GALLERY

"Step into the World of Art – be captivated and inspired"

Application for Membership

www.courtyardgallery.ca

Being a Courtyard Gallery member has opportunities and responsibilities. This includes a commitment to the following:

- a) Volunteering 13 times a year to host the gallery.
- b) Membership dues of \$25.00 a month (subject to change).
- c) A one-time \$50 registration fee upon acceptance into the gallery as a Gallery Artist
- d) Contribute to the decision-making process by attending members' meetings.

In return, you will have the opportunity to:

1. meet and network with other artists and art collectors in the area
2. display your work 12 months a year and make sales
3. work co-operatively with a group of likeminded individuals
4. have your name and artwork on the Gallery website, Facebook, and Instagram.
5. Have solo exhibitions as the "Featured Artist"
6. Contribute to the success of the Gallery with a volunteer position.

Requirements for Artwork. . . **Please read carefully.** . . . These are the requirements for ALL exhibitions

- Courtyard Gallery selection committee reviews work submitted to the Gallery in order to maintain standards of work and of display. Any major changes to your product line require that you consult with members of the selection committee to see if re-jurying is required. If you are accepted to display and sell pottery, and then take up painting, please contact the selection committee to review your work.
- Work will be original in conception and execution. It is not acceptable to submit for sale work that has been completed in a workshop or with the assistance of an instructor. It is each member's responsibility to ensure they are not in violation of copyright laws.
- Works must be signed, appropriately framed and with "D" rings and wire installed for hanging. Any unique artworks that require special care or have installation instructions must be clearly explained and labeled. Please hang wires about ¼ of the way from the top of the piece – lower wiring will create an unattractive hanging angle. Each work must be clearly and securely labeled on the back with the name of the artist, the title of the work, the media employed and price.
- Framing is not necessary, but edges need to be painted and finished neatly. Frames, if used, need to be dust and dent free.
- All cards must be in plastic jackets. Please label with the title of the piece, your name and your own contact information, if you wish, and price.
- The Gallery does not carry insurance for artwork. Courtyard Gallery is not responsible for lost, stolen or damaged artwork or merchandise.

- The Gallery pays the artists for the sale of their artwork approximately one week after the end of each calendar month. Cheques are not issued for less than \$20 unless requested by the artist and amounts less than \$20 are carried forward. Commission taken by the Gallery will be 20%.

Working members can help support the Gallery by assisting or taking on other responsibilities.

My strengths are in this area _____

My interests are in this area _____

computers _____ organizing activities and events _____

assisting others in whatever they do _____ office work _____ or other

suggestions _____

Gallery Artist Member's Application Information

NAME:	
Address:	
City:	Postal Code:
E:Mail:	
Phone: Home	Cell

I _____ have read the application form and understand

Print Name

that as a Gallery Member, I commit to host the gallery on a rotating basis. I also agree to a one-time registration fee of \$50.00 and a monthly financial commitment of \$25 (subject to change) which is payable bi-annually based on a calendar year. Payments may be remitted by cash, six months' posted cheques or e-transfer. Please make cheques payable to "Courtyard Gallery".

Signature of artist _____ Date _____

Signature of gallery representative _____

Along with this application, please add a list of work you are submitting and a bio of 200 words or more about yourself as an artist.

Occasionally photos are taken of the gallery and the artwork as well as the artists.

Do you agree _____ or not agree _____ to have images of yourself and your work occasionally posted on websites connected to Courtyard Gallery for P.R. purposes.

Courtyard Gallery

Suite 104, 907 Belvedere St.

Enderby, B.C.

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